Plateau 5.5 Notifications

Notification	Email	Text
ApmComponentRequest e-mail to Admin when minimum # of students request course	Subject Text	SATERN Item Scheduling Demand Notification
	Body Text	The following Items have met the minimum threshold for additional scheduling: <LOOP> <label key="notification.ApmComponentRequest.MessageText2" arg0="<CPNT_TYPE_ID/>" arg1="<CPNT_ID/>" arg2="<REV_DATE/>" arg3="<CPNT_TITLE/>" arg4="<CPNT_REQ_COUNT/>"/> </LOOP>
ApmInstanceDelivery e-mail to Learner Reminder of Enrollment	Subject Text	SATERN Scheduled Offering Reminder Notification
	Body Text	<LOOP> This is a reminder that <STUD_NAME/> has a class, <CPNT_TITLE/>, starting on <START_DATE/> at <START_TIME/>; at Location ID: <LOCN_ID/> - <LOCN_DESC/> </LOOP>
ApmStudentLearningPlanNotification e-mail to Learner when changes made to Learning Plan Summary	Subject Text	Learning Plan Changes Notification
	Body Text	<LOOP> The following items were added to your Learning Plan in SATERN: <CPNTS_ADDED_ROLLUP/></LOOP> <LOOP> <CPNT_TYPE_ID_ADDED/>, <CPNT_ID_ADDED/>, <CPNT_TITLE_ADDED/> Login to SATERN at https://satern.nasa.gov and view your Learning Plan to see additional details. </LOOP> Note: Some items added to your Learning Plan may have a retraining period if they are required periodically. An item with a retraining period will remain on your Learning Plan after you have completed it, however, the Required Date will change based upon the retraining interval. To view the Required Date, login to SATERN and view the "Required by" date next to the item in your Learning Plan. <LOOP> The following items were modified in your Learning Plan in SATERN: <CPNTS_MODIFIED_ROLLUP/></LOOP> <LOOP> <CPNT_TYPE_ID_MODIFIED/>, <CPNT_ID_MODIFIED/>, <CPNT_TITLE_MODIFIED/>

Notification	Email	Text
		Login to SATERN at https://satern.nasa.gov and view your Learning Plan to see additional details. </LOOP> Modifications to items on your Learning Plan include changes to the Required Date and/or Assignment Type (Optional, Mandatory, etc.) <LOOP> The following items were removed from your Learning Plan in SATERN: <CPNTS_DELETED_ROLLUP/></LOOP> <LOOP> <CPNT_TYPE_ID_DELETED/>, <CPNT_ID_DELETED/>, <CPNT_TITLE_DELETED/> </LOOP>
ApmSupervisorLearningPlanNotification e-mail to Supervisor	Subject Text	SATERN Learning Plan Completion Notification
	Body Text	<LOOP>The following learners successfully completed the items mentioned: <SUCCESS_ROLLUP/></LOOP> <LOOP> <STUD_ID_SUCCESS/>, <STUD_NAME_SUCCESS/> : <CPNT_TYPE_ID_SUCCESS/>, <CPNT_ID_SUCCESS/>, <REVISION_DATE_SUCCESS/>, <CPNT_TITLE_SUCCESS/> - completed on <COMPL_DATE_SUCCESS/></LOOP> <LOOP>The following learners unsuccessfully completed the items mentioned:<FAILURE_ROLLUP/></LOOP> <LOOP> <STUD_ID_FAILURE/>, <STUD_NAME_FAILURE/> : <CPNT_TYPE_ID_FAILURE/>, <CPNT_ID_FAILURE/>, <REVISION_DATE_FAILURE/>, <CPNT_TITLE_FAILURE/> - completed on <COMPL_DATE_FAILURE/></LOOP> Assignment Profiles Synchronization APM Status The assignment profiles synchronization APM completed. The job completed at : <ASSGN_PRFL_APM_COMPL_DTE/>. APM Execution Summary Number of Assignment Profiles to be synchronized: <ASSGN_PRFL_CNT/> <LOOP> <ASSGN_PRFL_ID/> (<ASSGN_PRFL_DESC/>) : <ASSGN_PRFL_STUD_ASSGN_CNT/> Learner(s) Assigned / <ASSGN_PRFL_STUD_UNASSGN_CNT/> Learner(s) Unassigned

Notification	Email		Text
			</LOOP> <LOOP> Errors were encountered during execution. For more details please refer to Error ID : <ASSGN_PRFL_APM_ERROR_ID/> </LOOP>
ApmSynchronizeStudentChangesAssignmentProfile e-mail to highest level Admin Sys Administrator says whether or not process ran correctly compares profiles automatically assigned	Subject Text		Assignment Profiles Synchronization APM Status
	Body Text		<label key="notification.ApmAssignmentProfileSynchronization.MessageText1"/> <label key="notification.ApmAssignmentProfileSynchronization.MessageText2" arg0="<ASSGN_PRFL_APM_COMPL_DTE/>"/> <label key="notification.ApmAssignmentProfileSynchronization.MessageText3"/> <label key="notification.ApmAssignmentProfileSynchronization.MessageText4" arg0="<ASSGN_PRFL_CNT/>"/> <LOOP> <label key="notification.ApmAssignmentProfileSynchronization.MessageText5" arg0="<ASSGN_PRFL_ID/>" arg1="<ASSGN_PRFL_DESC/>" arg2="<ASSGN_PRFL_STUD_ASSGN_CNT/>" arg3="<ASSGN_PRFL_STUD_UNASSGN_CNT/>" /> </LOOP> <LOOP> <label key="notification.ApmAssignmentProfileSynchronization.MessageText6" arg0="<ASSGN_PRFL_APM_ERROR_ID/>" /> </LOOP>
ApmTrainingExpiration e-mail to Learner & Supervisor	Subject Text		SATERN Requirement Deadline Notification
	Body Text		<LOOP> This is a reminder that <STUD_NAME/> has a training requirement for <CPNT_TITLE/> for Curriculum <QUAL_ID/> due on <DUE_DATE/>. </LOOP> To view additional details for this training requirement, login to SATERN at https://satern.nasa.gov, and view your Learning Plan. If you self-registered for any instructor-led items on this list and were not selected to attend due to a Waitlist status or you chose to cancel your registration, you will continue to receive this

Notification	Email	Text
		notification weekly. In this case, if you wish to discontinue receiving this notification, you may remove any items from your Learning Plan that you have added to your own plan. If a SATERN administrator added any of these items to your Learning Plan, you must contact the SATERN administrator at your Center to remove them from your Learning Plan. To view a list of SATERN Administrators at your Center, visit https://saterninfo.nasa.gov/key_contacts.html. You should not request the removal of any items marked with an Assignment Type of "Federally Mandated" or "Required." To view the Assignment Type, click on the item title in your Learning Plan, and view the "Assignment Information" tab.
ApmWaitlistRequest e-mail to Learner & Supervisor Request for Scheduled Offering Enrollment Status Notification	Subject Text	SATERN Request List Addition
	Body Text	<LOOP> <STUD_NAME/> has been added to the request list for item <CPNT_TITLE/> because you were waitlisted in scheduled offering <SCHED_ID/>. </LOOP> This does not mean that you will automatically be enrolled in the next available scheduled offering of this course. However, your name will be preserved on a request list so that a SATERN administrator will know of your prior interest in the course and may contact you if space is available in future scheduled offerings.
BackgroundJobNotification Used if Admin effects too many records – tells system to run as background.	Subject Text	Background Job Notification
	Body Text	Job ID : <JOB_ID/> Job Type : <JOB_TYPE/> Submit Date : <SUBMIT_DATE/> Submitted By : <SUBMITTED_BY/> Start Date : <START_DATE/> End Date : <END_DATE/> Status : <STATUS/> Comments : <COMMENTS/> <LOOP> Error ID : <ERROR_ID/> Please contact your administrator for more details on the error. </LOOP>

Notification	Email	Text
BackgroundReportJobNotification Notification that report ran Reports must be run off peak; reports can be e-mailed	Subject Text	Background Report Job Notification
	Body Text	Job ID : <JOB_ID/> Job Type : <JOB_TYPE/> Submit Date : <SUBMIT_DATE/> Submitted By : <SUBMITTED_BY/> Start Date : <START_DATE/> End Date : <END_DATE/> Status : <STATUS/> Comments : <COMMENTS/> <LOOP> Error ID : <ERROR_ID/> Please contact your administrator for more details on the error. </LOOP>
BusinessProcessApprovalProgressed e-mail Learner Per Scott, will not receive if this is a one step approval process.	Subject Text	Approval Process Progress for <&TITLE>
	Body Text	<&STUD-FIRST> <&STUD-LAST> This note is to confirm that the following activity has progressed toward approval. <&APPVL-TYP>: <&TITLE> Start Date/Time: <&START-DTE> End Date/Time: <&END-DTE> <&STEP-NAME-APPVD> approved by <&STEP-APPROVER> Comments : <&COMMENTS> Please note that this activity must still be approved at the following steps before access to the activity is allowed. <LOOP> <&STEP-NAME-PENDNG> approval </LOOP> After your request is approved at the final step, you will receive a notification informing you of your Registration Status (Enrolled or Waitlisted). If you have any questions about the approval process, please contact your training coordinator or training office.
BusinessProcessApprovalRequired e-mail Supervisor	Subject Text	<&STEP-NAME-CURRENT> Approval Required for <&STUD-FIRST> <&STUD-LAST>
	Body	<&STUD-FIRST> <&STUD-LAST>

Notification	Email	Text
	Text	Has requested the following activity for approval: <&APPVL-TYP>: <&TITLE> Start Date/Time: <&START-DTE> End Date/Time: <&END-DTE> The requestor's comments: <&COMMENTS> You are listed as an approver in the <&STEP-NAME-CURRENT> step of the approval process. Please go to the Approvals section of SATERN at https://satern.nasa.gov at your earliest convenience to examine this request. You may also click the Alert on your SATERN homepage to access this request and do the approval. If you have any questions about the request, please contact the Learner requesting the activity. If you have any questions on how to do the approval, contact SATERN Support by email NASA-satern.support@nasa.gov or at 1-877-NSSC-123 (1-877-677-2123). Support hours are from 8am - 8pm ET.
BusinessProcessInitialRequest e-mail to Learner	Subject Text	Confirmation of Request Submission for Course <&TITLE>
	Body Text	<&STUD-FIRST> <&STUD-LAST> This note is to confirm that you have requested to enroll in the following activity: <&APPVL-TYP>: <&TITLE> Start Date/Time: <&START-DTE> End Date/Time: <&END-DTE> The requestor's comments: <&COMMENTS> Please note that this activity must be approved at the following steps before access to the activity is allowed. If you have any questions about the approval process, please contact your training coordinator or training office. <LOOP> <&STEP-NAME-PENDNG> approval </LOOP> After your request is approved at the final step, you will receive a notification informing you of your Registration Status (Enrolled or Waitlisted). If you have any questions about the approval process, please contact your training coordinator or training office. NOTICE: By registering for this course, you are committing to attending and completing the course; otherwise, you may be required to repay the cost of

Notification	Email	Text
		the course.
BusinessProcessRequestApproved	Subject Text	Request Approved for <&TITLE>
	Body Text	<&STUD-FIRST> <&STUD-LAST> This note is to confirm that the following activity has been approved. <&APPVL-TYP>: <&TITLE> Start Date/Time: <&START-DTE> End Date/Time: <&END-DTE> This is not a confirmation that you are enrolled in this course. You will soon receive a separate notification informing you of your Registration Status (Enrolled or Waitlisted). NOTICE: By registering for this course, you are committing to attending and completing the course; otherwise, you may be required to repay the cost of the course.
BusinessProcessRequestDenied e-mail to Learner	Subject Text	Request Denied for <&TITLE>
	Body Text	<&STUD-FIRST> <&STUD-LAST> This note is to confirm that the following activity has been denied. <&APPVL-TYP>: <&TITLE> Start Date/Time: <&START-DTE> End Date/Time: <&END-DTE> Comments : <&COMMENTS> If you have any questions about the approval process, please contact your training coordinator or training office.
ComponentAssignment e-mail to Learner, Admin	Subject Text	Learning plan notification
	Body Text	This message is the confirmation for your learning plan item assignment Learner First Name: <STUD_FIRST_NAME/> Learner Last Name: <STUD_LAST_NAME/> Item Type: <CPNT_TYPE_ID/> ID: <CPNT_ID/> Date: <REV_DATE/>
ExternalVerificationReminder	Subject Text	Verification Reminder for <&TITLE>
NOT USING AT THIS TIME/EXTERNAL	Body Text	<&STUD-LAST> <&STUD-FIRST>

Notification	Email	Text
		The note is to reminder that the above Student has completed the External Learning, please submit Verification : <&APPVL-TYP>: <&TITLE> Start Date/Time: <&START-DTE> End Date/Time: <&END-DTE> If you have any questions about the approval process, please contact your training coordinator or training office.
PasswordNotification	Subject Text	Your SATERN Password
	Body Text	Your Password for SATERN is '<PASSWORD/>'. Please note that the password is case sensitive and is the value appearing within the quotes.
PwsComponentAssignment e-mail to Learner Learner makes change; immediate	Subject Text	Learning plan notification
	Body Text	This message is the confirmation for your learning plan item assignment Learner First Name: <STUD_FIRST_NAME/> Learner Last Name: <STUD_LAST_NAME/> Item Type: <CPNT_TYPE_ID/> ID: <CPNT_ID/> Date: <REV_DATE/>
RecurringReportJobNotification e-mail to owner of report	Subject Text	Recurring Report Job Notification
	Body Text	Report Name : <REPORT_NAME/> Status : <STATUS/> If this recurring report job was successful executed you can download the finished report from the result list of this recurring report process. If you had opted to have the report file emailed to you, it should appear as an attachment to this email. Recurring Report Process ID : <PROCESS_ID/> Execution Date : <EXEC_DATE/> Recurring Report Process Owner : <SUBMITTED_BY/> Description : <DESCRIPTION/> <LOOP> Error ID : <ERROR_ID/> Please contact your administrator for more details on the error. </LOOP>

Notification	Email	Text
SELF_REGISTRATION_ADMIN PER SCOTT – THIS ONE DOES NOT WORK OBSOLETE	Subject Text	Learner Self Registration
	Body Text	The following is the confirmation of Learner Self Registration. Here are the details of your Self Registration Learner ID : <STUD_ID/> First Name: <FIRST_NAME/> Last Name: <LAST_NAME/> Middle Initial: <MIDDLE_INITIAL/> Email Address: <EMAIL/> <LOOP> Site ID: <SITE_ID/> Organization ID: <ORG_ID/> Domain ID: <DOMAIN_ID/> </LOOP>
SELF_REGISTRATION_STUDENT Per Scott – has to do with contractors going through site (Plateau site) external portal to NASA; does not have to do with enrollment in scheduled offering; has to do with creating a learner ID	Subject Text	Learner Self Registration
	Body Text	This Notification confirms successful completion of your Self Registration. Here are the details of your Self Registration: Learner ID : <STUD_ID/> Password : <PASSWORD/> First Name: <FIRST_NAME/> Last Name: <LAST_NAME/> Middle Initial: <MIDDLE_INITIAL/> Email Address: <EMAIL/> <LOOP> Site ID: <SITE_ID/> Organization ID: <ORG_ID/> Domain ID: <DOMAIN_ID/> </LOOP>
SystemEnrollmentNotification	Instructor Subject Text	Instructor Registration Notification
	Others Subject Text	Contact Registration Notification
	Student Subject Text	Registration Notification
	Supervisor Subject Text	Supervisor Registration Notification
	Body Text	<LOOP> The following learners received this message<&ROLLUP_MESG> </LOOP> <LOOP> <&ROLLUP_STUD_ID> - <&ROLLUP_STUD_NAME> </LOOP> This note confirms your registration in the following

Notification	Email	Text
		learning activity: <&SCHD-ID> <&SCHD-DESC> The schedule is as follows: <&SEG-GRID> <LOOP> Approval Reason:<&APPROVAL_OR_DENIAL_REASON> </LOOP> EXTERNAL TRAINING EVENTS (1735) INFORMATION ONLY: "Your request for training has been processed and approved by the NSSC. If this request was for non-academic training, the NSSC recommends that you contact the vendor two weeks before the start of your training to verify no changes have been made to the dates, times, or location of your class. This will also allow you to discuss local hotel, commuting, and parking options with the vendor. If this request was for ACADEMIC training, you will need to print out a copy of the approved NF 1735 and submit it to the Registrar or Bursar when you register for your undergraduate or graduate class. The form serves as both an authorization and purchasing document and the academic institution will bill the NSSC for the cost of your tuition. (To print your approved NF-1735, login to SATERN at https://satern.nasa.gov, and click Learning>External Training Requests. Click the Request ID to view the NF-1735, and click Printable Version to print the form). If you have any problems during registration or attendance, please call the NSSC Contact Center at 1-877-NSSC123.
SystemPendingEnrollmentNotification	Instructor Subject Text	Instructor Pending Registration Notification
	Others Subject Text	Schedule Contact Pending Registration Notification
	Student Subject Text	Pending Registration Notification
	Supervisor Subject Text	Supervisor Pending Registration Notification
	Body Text	This note confirms your pending registration in the following learning activity: <&SCHD-ID>

Notification	Email	Text
		<&SCHD-DESC> The schedule is as follows: <&SEG-GRID> If you have any questions about the registration, please contact your training coordinator or training office. <LOOP> Supervisor should login into SATERN Learning and select Employee Approvals to approve or deny the registration for the specified learner. The selected learner will not be registered in this scheduled offering until you approve the request. To approve or deny the registration request, log into SATERNLearning and select Employee Approvals. From there, you can approve or deny the request. If this message was sent in error or you do not supervise the selected learner, please contact the SATERN System Administrator.<&PENDING_MESG> </LOOP>
SystemScheduleCancellationNotification Course Cancelled	Instructor Subject Text	Instructor Registration Cancellation Notification
	Others Subject Text	Contact Registration Cancellation Notification
	Student Subject Text	Registration Cancellation Notification
	Supervisor Subject Text	Supervisor Registration Cancellation Notification
	Body Text	<LOOP> The following learners received this message<&ROLLUP_MESG> </LOOP> <LOOP> <&ROLLUP_STUD_ID> - <&ROLLUP_STUD_NAME> </LOOP> This note confirms the cancellation of the following learning activity: <&SCHD-ID> <&SCHD-DESC> The schedule is as follows: <&SEG-GRID> If you have any questions about the cancellation, please contact your training coordinator or training office.
SystemUnenrollmentNotification	Instructor	Instructor Unregister Notification

Notification	Email	Text
Admin unenrolls	Subject Text	
	Others Subject Text	Scheduled Offering Contact Unregister Notification
	Student Subject Text	Unregister Notification
	Supervisor Subject Text	Supervisor Unregister Notification
	Body Text	<LOOP> <label key="notification.StudentUnenrollment.MessageText1" arg0="<&ROLLUP_STUD_NAME>" arg1="<&ROLLUP_STUD_ID>"/> </LOOP><LOOP> <label key="notification.StudentUnenrollment.MessageText1" arg0="<&STUD-NAME>" arg1="<&STUD-ID>"/> </LOOP> <&SCHD-CPNT> <&SCHD-DESC> <label key="notification.StudentUnenrollment.MessageText2"/> <&SEG-GRID>
SystemWaitlistNotification Per Scott – if admin unenrolls learner who is wait listed they will get this notification. If learner does, all get e-mail. If admin does, they check who gets e-mail.	Instructor Subject Text	Instructor Waitlisted Notification
	Others Subject Text	Scheduled Offering Contact Waitlist Notification
	Student Subject Text	Waitlisted Notification
	Supervisor Subject Text	Supervisor Waitlisted Notification
	Body Text	<LOOP> The following learners received this message<&ROLLUP_MESG> </LOOP> <LOOP> <&ROLLUP_STUD_ID> - <&ROLLUP_STUD_NAME> </LOOP> You have been waitlisted in the following learning activity: <&SCHD-ID> <&SCHD-DESC>

Notification	Email	Text
		The schedule is as follows: <&SEG-GRID> If you have any questions about the waitlist entry, please contact your training coordinator or training office.
SystemWaitlistRemovalNotification Per Scott, if learner unenrolls self from wait list, all get e-mail. If Admin unenrolls learner from wait list, they chose who will get e-mail. Learner can be given a cut off date to unenroll; Admin can always unenroll learner.	Instructor Subject Text	Instructor Waitlist Removal Notification
	Others Subject Text	Scheduled Offering Contact Waitlist Removal Notification
	Student Subject Text	Waitlist Removal Notification
	Supervis or Subject Text	Supervisor Waitlist Removal Notification
	Body Text	This note confirms your waitlist removal in the following learning activity: <&SCHD-ID> <&SCHD-DESC> If you have any questions about the waitlist removal, please contact your training coordinator or training office.